

How Do I Cancel Myself from a Course

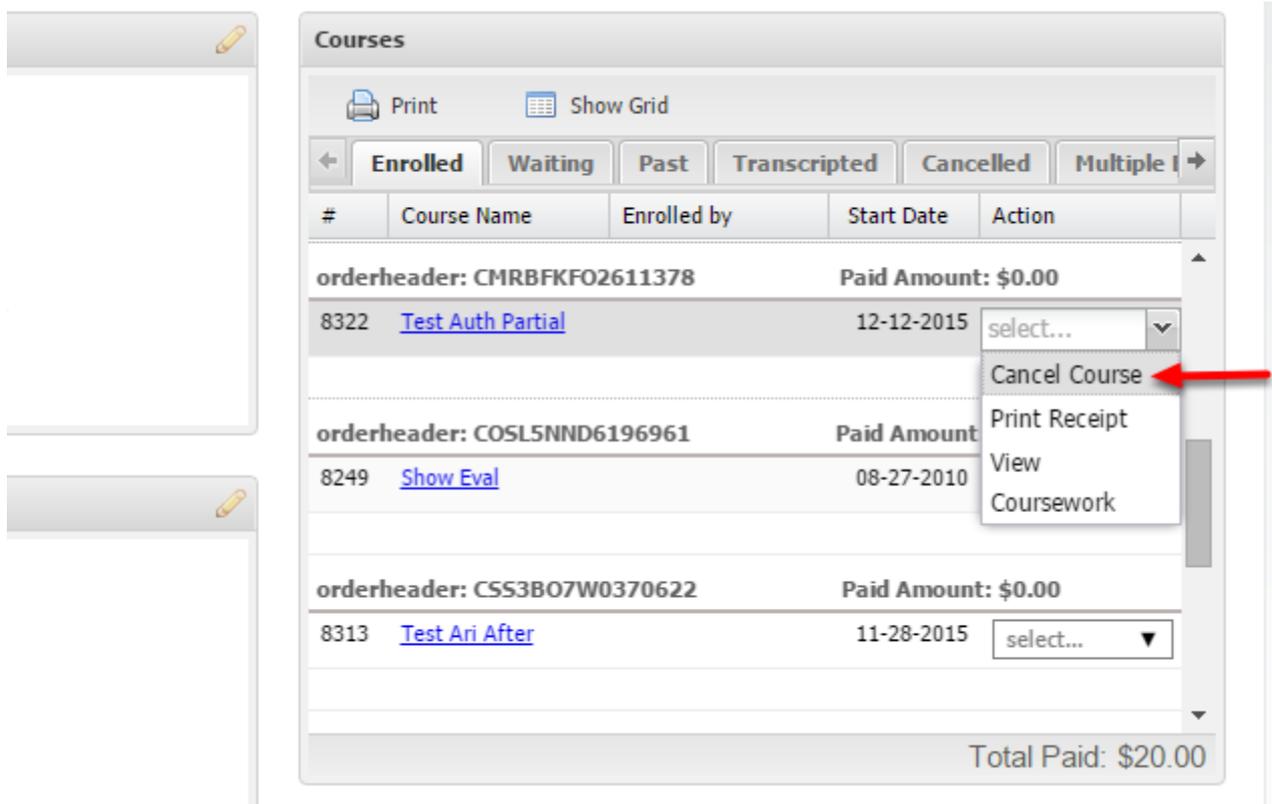
1. The first thing you will want to do when you are logged in, is go to your account by clicking on "My Account" in the top right corner

Home **My Account** Log out

Welcome to Our Registration Development Site

Choose from the available courses by clicking the category names below.

2. You will see a "Courses" widget that lists your courses. From the select drop-down on the right, you can choose "Cancel Course" which would cancel your registration for that course.



The screenshot shows a 'Courses' widget with a table of enrolled courses. The table has columns for '#', 'Course Name', 'Enrolled by', 'Start Date', and 'Action'. The first course is 'Test Auth Partial' with start date 12-12-2015. The second is 'Show Eval' with start date 08-27-2010. The third is 'Test Ari After' with start date 11-28-2015. The total paid amount is \$20.00. A dropdown menu is open for the first course, showing options: 'Cancel Course', 'Print Receipt', 'View', and 'Coursework'. A red arrow points to 'Cancel Course'.

#	Course Name	Enrolled by	Start Date	Action
orderheader: CMRBFKFO2611378		Paid Amount: \$0.00		
8322	Test Auth Partial		12-12-2015	select... Cancel Course Print Receipt View Coursework
orderheader: COSL5NND6196961		Paid Amount: \$0.00		
8249	Show Eval		08-27-2010	
orderheader: CSS3BO7W0370622		Paid Amount: \$0.00		
8313	Test Ari After		11-28-2015	select...
Total Paid: \$20.00				

You are now canceled from the course. You will get a cancellation email.